

In accordance with § 49 of Higher Education Act no. 111/1998 Coll. and on amendments and supplements to other acts (the Higher Education Act) as amended, and the relevant provisions of the Statute of J.E. Purkyne University in Usti nad Labem and the Statute of the Faculty of Education, J.E. Purkyne University in Usti nad Labem

**THE DEAN OF THE FACULTY OF EDUCATION, J. E. PURKYNE UNIVERSITY
IN USTI NAD LABEM ANNOUNCES ADMISSION PROCEDURE FOR ACADEMIC
YEAR 2017/2018 AND DETERMINES THE CONDITIONS FOR ACCEPTANCE FOR
THE STUDIES**

ADMISSION PROCEDURE 2017/2018 STUDY PROGRAMS IN ENGLISH LANGUAGE

**JAN EVANGELISTA PURKYNĚ UNIVERSITY
IN ÚSTÍ NAD LABEM, CZECH REPUBLIC**

FACULTY OF EDUCATION

Admission requirements for academic year 2017/2018 were approved by the Academic Senate of the Faculty of Education, J.E. Purkyne University of in Usti nad Labem on 16. 11. 2016.

Information on Study Programs in English Language

České mládeže 8, 400 96 Ústí nad Labem, Czech Rep.
phone: 475 283 111, fax: 475 212 053

web: www.pf.ujep.cz
e-mail: PFstudium@ujep.cz

Open Day: January 26, 2017

Admission Requirements

Deadline for applications:	March 31, 2017	Bachelor's and master's degree Study programs
	April 30, 2017	Doctoral study programs

Dates of entrance examinations: 19 – 23 June, 2017

Dear candidates, please find two sets of tables in the next section. The first set ("The List of Degree Programs in English Language 2017/18") contains a list of the degree¹ programs that the Faculty of Education of the University of J. E. Purkyně (hereinafter FoE UJEP) opens for the admission procedure for academic year 2017/2018 in English language. Please, see the names of the study programs/fields, forms of study, standard length of individual study programs in years, degree obtained upon successful completion of the programs, limit number of candidates accepted of those who meet the admission requirements, and information on possible admission procedure plus its format. The second large set of tables ("Admission Requirements 2017/2018") offers details on the entrance exams for various programs, including, e.g. the possibility of Entrance exam exemption.

The List of Degree Programs in English Language for Academic Year 2017/18

BACHELOR'S STUDY PROGRAMS					
Study program B7506 Special Education, field of study:	Form	Length of study	Degree	Limit number	Admission procedure
Special Education - Intervention	combined form of study	3	Bc.	20	written test
Study program B7507 Specialization in Education, field of study:	Form	Length of study	Degree	Limit number	Admission procedure
English Language and Literature	full-time form of study	3	Bc.	20	written test and oral interview

FOLLOW-UP MASTER'S STUDY PROGRAMS					
Study program N7503 Primary School Teacher Education, fields of study:	Form	Length of study	Degree	Limit number	Admission procedure
Teaching English Language and Literature for Primary Schools ²	full-time form of study	2	Mgr.	20	oral interview
Teaching English Language and Literature for Primary Schools ²	combined form of study	2	Mgr.	20	oral interview
Study program N7506 Special Education, field of study:	Form	Length of study	Degree	Limit number	Admission procedure
Special Education – Counselling	combined form of study	2	Mgr.	30	written test

PhD STUDY PROGRAMS					
Study program P7507 Specialization in Education, fields of study:	Form	Length of study	Degree	Limit number	Admission procedure
Theory of Music and Pedagogy	full-time form of study	3	PhD.	5	oral interview
Theory of Music and Pedagogy	combined form of study	3	PhD.	5	oral interview
Theory of Arts and Crafts	full-time form of study	3	PhD.	5	oral interview
Theory of Arts and Crafts	combined form of study	3	PhD.	5	oral interview
Methodology of Primary Science Education	full-time form of study	4	PhD.	5	oral interview
Methodology of Primary Science Education	combined form of study	4	PhD.	5	oral interview

¹ Bc. – bachelor's degree, Mgr. – Master's degree

² Primary school in the Czech educational system consists of grades 1 through 9.

Admission Requirements 2017/2018

- A higher education degree in the same or a similar study program/field is a prerequisite for admission to a follow-up master's degree program in the master's degree program. The guarantor of the study program/field to which candidates apply, always decides on compliance or relatedness of previous education.
- See the websites of individual academic departments of FoE UJEP for more information on the routine, conditions, and assessment criteria of entrance examinations, as well as sample written tests.

BACHELOR'S STUDY PROGRAMS – SINGLE-SUBJECT STUDIES			
Fields of study	Admission procedure	Entrance exam exemption	Additional conditions
<p>Special Education – Intervention</p> <p>The bachelor's study program Special pedagogy reflects on contemporary social demands in the job area of helping professions. The students are provided with theoretical grounding and practical training for work with individuals who need special pedagogical support and help in education and socialization.</p>	<p>Written test aimed at determining candidates' overall level of study prerequisites and general overview related to Special Education. Point limit for the successful completion of the written test: 171 points, i.e. 60% of the maximum.</p>	<p>NONE</p>	<p>Specialization Speech Therapy is not suitable for candidates with defective pronunciation, or other communication disorders.</p>
<p>English Language and Literature</p> <p>The study programme aims at qualifying students to enter a profession or a master's study programme. It takes 3 years (180 ECTS credits). Graduates receive the academic degree of bachelor (Bc.).</p>	<p>The entrance exams consist of two parts, written and oral. Only those applicants who have fulfilled the limit at the written exams can attend the oral exams. The written part of the exams consists of: Listening Comprehension, which tests the listening comprehension of a text spoken by a native speaker; Reading Comprehension, which tests the comprehension of a written text; Use of English, in which one demonstrates one's knowledge of English grammar and vocabulary at the appropriate level. The exam will contain a short test which examines the historical and cultural component of language training, in other words the universal cultural competencies acquired during the study of English and cultural studies at secondary school. All parts of the written examination are completed by selecting one option from a number of possible answers ("multiple choice"). The oral part of the examination is evaluated based upon the overall level of linguistic expression, wealth of vocabulary, pronunciation and intonation, and the ability to communicate and interact in regard to a submitted list of Anglophone literature which the applicant has read in translation or in the original.</p>	<p>The written examination can be waived by students who have successfully passed some of the following examinations: TOEFL with a score of 74 points (IBT) or 203 points (CBT) or 537 points (PBT); the Czech General State Exam from English with a score of 1 or 2; or a certificate of a higher level, for example, CAE (Certificate of Advanced English), CPE (Certificate of Proficiency in English) - with any degree of success.</p>	<p>Certificates for the application to waive entrance exams must not be older than 2 years (relative to the date of study application submission, that is to 31.3.2017).</p>

FOLLOW-UP MASTER'S STUDY PROGRAMS – SINGLE-SUBJECT STUDIES

Fields of study	Admission procedure	Entrance exam exemption	Additional conditions
<p>Special Education – Counselling</p> <p>The follow-up master's study program (Special Education) aims at profound erudition in the area of special educational support of individuals with specific educational needs with respect to inclusive trends in education. The graduates understand individuals with special educational needs in their family environment and broader social context e.g.: philosophical, sociological or with the use of pedagogical and psychological conceptions and relationships of humans and the society, contemporary understanding of a complex care of individuals with special educational needs. The study program accents interdisciplinary connections of special education and respects the Standards of Special Education.</p>	<p>Written test aimed at determining candidates' overall level of study prerequisites and expert knowledge, based on the scope of the bachelor's degree program of Special Education - Intervention. Point limit for the successful completion of the written test: 171 points, i.e. 60% of the maximum.</p>	<p>NONE</p>	<p>Accepted degree exclusively in the field of special education. Specialization speech therapy is not suitable for candidates with defective pronunciation, or other communication disorders.</p>
<p>Teaching English Language and Literature for Primary Schools</p> <p>The study programme is focused on acquiring practical language skills and theoretical knowledge based on research activities, which are an inseparable part of this programme. Graduates will obtain the Master's academic degree (Mgr.).</p>	<p>The oral interview in English will be focused on Anglo-American cultural studies and English linguistics. The content of the oral exams approximately corresponds to the topics of the bachelor's state examination which included these two fields - see the website of the English Department at UJEP. Therefore, applicants bring to the interview a list of works they have read by British and American authors, and also a list of professional literature they have studied during their bachelor's studies, that is, literature comprising even other areas of cultural studies and individual linguistics disciplines.</p>	<p>NONE</p>	<p>List of fictional and professional literature read. BA degree in programs with subjects in English linguistics and Anglo-American cultural studies.</p>

PhD STUDY PROGRAMS

Fields of study	Admission procedure	Entrance exam exemption	Additional conditions
<p>Music Theory and Pedagogy</p>	<p>Oral interview implemented as an expert debate over the candidate's draft of dissertation project. The candidate demonstrates: good knowledge of musicology and music education, the ability of independent research work and theoretical studies, existing quality results in the field (i.e. publishing quality thesis, music education expertise, etc.).</p>	<p>NONE</p>	<p>NONE</p>
<p>Theory of Arts and Crafts</p>	<p>Oral interview implemented as an expert debate over the candidate's draft of dissertation project. Candidates also present their portfolios summarizing their expert profile, teaching practice, publication activity (list of articles and other publications incl. annotations), exhibitions (catalogues), conference papers / speeches (list of those incl. annotations), involvement in conference, workshops and other relevant events.</p>	<p>NONE</p>	<p>NONE</p>
<p>Methodology of Primary Science Education</p>	<p>Oral interview implemented as an expert debate over the candidate's draft of dissertation project. The candidates also demonstrate: their interest in the field through presentation of their best publications or other creative activities (incl. high quality thesis), knowledge of basic methodology of the field, and efficiency in expert discourse.</p>	<p>NONE</p>	<p>NONE</p>

GENERAL CONDITIONS OF ADMISSION PROCEEDINGS

These conditions are binding and apply to all programs opened at FoE UJEP in 2017/2018.

Conditions necessary for admission:

1. Timely submission and the receipt of a properly completed application (**in case of electronic application its printed version as well**).
2. Proper and timely documentation of the required education or other required certificates and/or endorsements.
3. Participation in entrance examination and its successful completion or compliance with the conditions for exemption from entrance examination.

Procedure for determining the outcome of the admission proceedings:

If meeting the necessary conditions for acceptance to study at the Faculty the admitted persons are:

1. All candidates applying for enrollment in the program, where no admission procedure is announced.
2. Candidates whose admission procedure was (as a whole) waived.
3. Candidates who have passed an entrance examination and, at the same time, achieved a good enough position in the overall standings. Preference will be given to those who achieved a higher overall score in the entrance examination. The score gain is the sole selection criterion for determining the order

Criteria for the evaluation of entrance examinations:

1. Each part of the entrance examination is evaluated by points.
2. A candidate meeting the conditions for waiving certain parts of the entrance exam acquires a score that equals the highest point gain in the very part of the entrance examination. If the waiver applies to all candidates, they acquire maximum score gain.
3. Successful entrance examination requires successful passing of its all required parts, resp. all the parts that were not subject to exam or exam part waiver.

GENERAL INFORMATION ON ADMISSIONS

1. The Study department of the Faculty of Education of J. E. Purkyně University in Ústí nad Labem (FoE UJEP), České mládeže 8, 400 96 Ústí nad Labem accepts applications to study. **The application can be submitted in electronic form. Upon its completion, the candidate is required to print the electronic application form out, sign it, and send it with all other required documentation to the above mentioned postal address of the Study department of FoE UJEP.** For details on the electronic application form see the university website (www.ujep.cz). NOTE – the admission procedure cannot be initiated until the Study department receives properly filled and signed form of e-application and the application payment. The candidates who apply for more study programs, are required to submit a separate application for each program, incl. the requested documentation (i. e. documentation of acquired education, etc.).
2. **The exemption from an entrance examinations (under the above mentioned conditions) must be requested when filing the application form!** No exam waiver can be approved in the event of non-compliance with this condition.
3. **Terms of entrance examinations:**
 - **19 – 23 June, 2017** – written and oral exams for all undergraduate (Bachelor), Master and Doctoral Study programs are held.
4. Invitations to the entrance examinations will be sent in June 2017.
5. **The faculty announces no alternative entrance examination term.**

6. The candidates for **undergraduate studies** (Bachelor's degree study programs), who graduated prior to the application, send a certified copy of the upper secondary school-leaving certificate together with the application form. Students, who have not completed their upper secondary education prior to the application, submit a certified copy of the upper secondary school-leaving certificate at the entrance exam, or – if no admission procedure is required, or it was completed prior to the applicants completion of the upper secondary schooling – the applicant delivers a certified copy of the upper secondary school leaving certificate to the postal address of the Study department **till June 17, 2017** (*any extension of the deadline for submission of the certified copies of the school leaving certificate can be approved by the Dean of Studies upon the written request of the applicant*).
7. The candidates submitting the application for the **follow-up master's degree study program**, attach a certified copy of the document on completion of higher education (diploma + Diploma Supplement, if issued) to the application. If the document is not available at the time of application, it must be delivered to the address of the Study department **till June 17, 2017**, or exceptionally, a certificate of the completion of one cycle of higher education can be delivered under the same conditions. (*Any extension of the deadline for submission of the certified copies of Bachelor's Diploma can be approved by the Dean of Studies upon the written request of the applicant*). **Completed undergraduate (Bachelor's degree) studies must be in the same program or a study program related to the follow-up master's program otherwise the candidate will not be accepted for failure to meet admission requirements. The guarantor of the study program** to which candidates apply, always decides on compliance or relatedness of previous education.
8. The candidates submitting an application for **doctoral studies**, attach a certified copy of their Master's Diploma and the Certificate of final state examination or a Diploma Supplement to the application. If the Master's degree is not completed prior to the application, the required documentation must be submitted at the entrance examination.
9. The candidates prove achievement of foreign upper secondary education in accordance with § 48 par. 4 of the Act no. 111/1998 Coll. on Higher Education and on changes and amendments to other laws. The candidate proves achievement of foreign higher education in accordance with § 48 par. 5 of Law no. 111/1998 Coll. on Higher Education and on changes and amendments to other laws.
10. **Registration procedure** takes place during the months of August and September 2017. Failure to appear for the registration is considered as a sign of disinterest in the study and resignation to it. Personal participation of the candidate or his/her representative with an officially verified power of attorney authorizing administrative acts at the registration procedure is necessary (in accordance with the internal regulations of the university).
11. More information is available at the Study department of FoE UJEP - phone number +420 475 283 165 (Mrs. Klenerova) or <http://pf.ujep.cz/> .
12. The Dean of FoE UJEP reserves the right to the following, in accordance with the development in the number of candidates:
 - To waive entrance exam for all candidates for studies of any program before it takes place,
 - To extend the deadline for submitting applications for study,
 - To announce the second round of the admission procedure for study programs with an insufficient number of applications or for newly accredited programs.
13. **The candidates with special needs** are advised to contact the University Support Centre for Students with Special Needs (UCP UJEP) prior to filing, contact person: Mgr. Lucie Vinterová, DiS., phone/text: +420 702 202 477 or e-mail: lucie.vinterova@ujep.cz , web:

www.bezbarier.ujep.cz . The University Support Centre for Students with Specific Needs, provides the students with individual consultations on the possible form and type of study and discuss possible modification of the admission procedure in accordance with the type of disability based on the relevant legislation. When filing the application form it is necessary to state any requirement considering the specifics of health - visual, auditory or physical disability, chronic illness, mental illness, and specific learning disabilities. The electronic application allows simply check the appropriate box. On the basis of such indication the employees of the University Centre of Support for Students with Special Needs are connected with the applicant, a personal meeting is then arranged for and any necessary requirements are discussed.

14. Study in English is charged. Study fee is 40 000, - CZK (appr. 1480 EUR) per year.

ABOUT THE FACULTY OF EDUCATION AT UJEP

The Faculty of Education at the University of J. E. Purkyně in Usti nad Labem, Czech Republic, has been for more than sixty years educational, scientific and cultural center of the region being one of eight faculties of the university established 25 years ago. It is the largest and oldest faculty of the J. E. Purkyně University. The faculty provides facilities for 2,800 full-time students and 900 part-time students in the combined form of study. Nine academic departments, the Center of teaching practice, the Center of foreign language preparation, the Lifelong learning center and the Multimedia department offer whole range of professional training and other support, mainly to teacher trainees and other prospective educators. The faculty offers numerous undergraduate study programs (bachelor's degree study programs), master's degree study programs, doctoral studies (Art education, Music education, Czech studies, Primary science education) habilitation and professorship procedure (Art education, Music education). Many courses and programs are available within the lifelong learning education scheme. The faculty is housed in two main buildings: the Departments of English, Czech studies, Music, Art culture, and Physical education work in the premises in České mládeže str. 8, the Departments of Pedagogy, Psychology, Education through art, and Pre-school and primary education are in the building in Hoření Str. 13.

The Dean's Office of the Faculty of Education where the faculty management operate is located on the 2nd floor in the building at České mládeže str. 8. On the same floor there are the Study department offices.

A large sports hall within the complex of buildings in České mládeže Str. is a home to the Department of Physical Education and Sports and allows sporting within the compulsory or optional course activities and offers wide range of extracurricular activities (e.g. indoor climbing, fitness equipment, etc.). There are renowned sportsmen among the faculty academic staff and graduates.

Highly acclaimed are also the faculty's choirs conducted by professional academics at the Department of Music Education. All of them won international respect and are open to any musical talent to join in. All the faculty departments pride themselves of having respectable colleagues in their heterogeneous teams composed of expertise, experience, professional eagerness, young talents and profound humanity – the qualities that count and are valued by our students.

All students are welcome to join any existing program (e. g. Erasmus+) and gain international experience in their fields not only in numerous contracted partner destinations.

The information system available on the internet helps all students manage their study plans, organize their study time tables and handle their exam takes. The system gives information on study plans with all compulsory, compulsory optional, and optional courses. The credit system offers more freedom of choice regarding individualization of the study plans or personal preference in the tempo of study. Students can study more than one program at one time if they wish. The established system is compatible with the European credit system (ETCS).